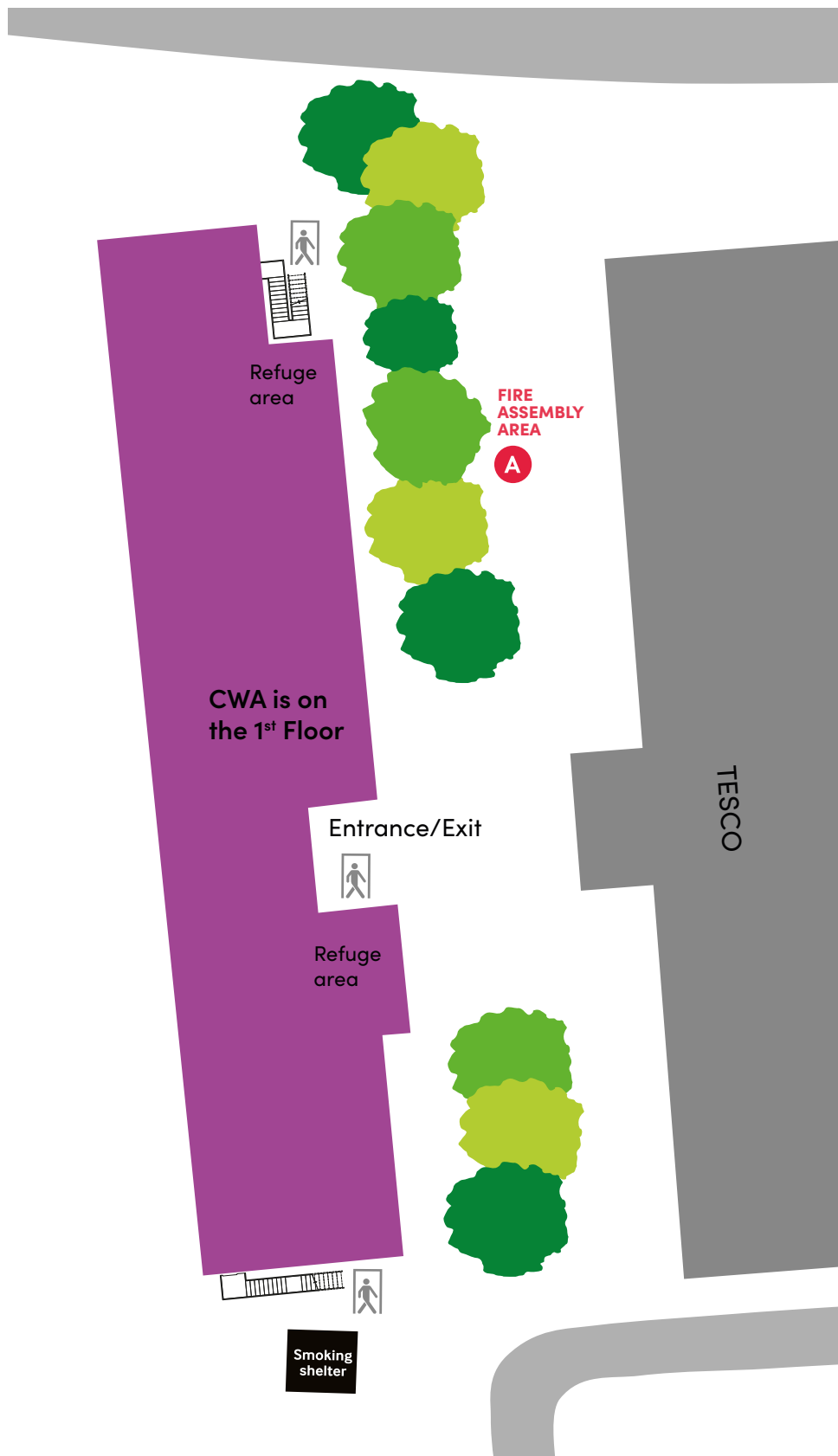


# DOWNHAM MARKET CENTRE



# HEALTH & SAFETY

**WELCOME TO THE COLLEGE OF WEST ANGLIA, IN ORDER TO ENSURE YOUR SAFETY ON SITE PLEASE READ AND COMPLY WITH THE FOLLOWING INFORMATION.**

**Please ensure that you have signed in, obtained a lanyard and pass, and sign out when exiting the campus.**

## **FIRE/EMERGENCY EVACUATION**

On hearing the fire alarm (continuous siren) please exit the building via the nearest emergency evacuation exit. On exiting the building you will be directed to the assembly area by a fire marshall or member of staff.

Do not leave the assembly area or attempt to re-enter the building until instructed to do so.

Please await instruction before signing out and departing the campus.

Disabled visitors: if you are disabled and require specific assistance please make staff aware. Disabled toilet facilities are located on campus; please ask staff for the one most convenient for you.

## **FIRST AID**

If you require first aid while on the campus please alert a member of staff.

## **HEALTH AND SAFETY**

You are required to comply with any health and safety direction given to you by college staff.

- Please ensure that you are wearing the correct PPE where required

Further detailed health and safety information is available on the notice boards, located at the buildings entrance.

## **WELFARE INFORMATION**

Smoking is permitted in designated areas only; this includes e-cigarettes, for which there is a separate vaping area.

There are a number of toilets available around the campus, please ask a member of staff for the one most convenient for you.

Our disabled toilets are also gender neutral and can be used by anyone. Remember not all disabilities are visible.